HOMEWOOD SCHOOL & SIXTH FORM CENTRE
SCHOOL ADMISSIONS POLICY 2027

HOMEWOOD SCHOOL
& SIXTH FORM CENTRE
Learning • Respect • Belonging

NB : within these criteria the term parent is used to refer to parents or legal guardians.

Numbers
The Planned Admission Number for Year 7 entry in August 2027 is set at 300.

Before the application of oversubscription criteria, children with a Statement of Education or an Educational Health Care Plan which names the school will be admitted. As a result of this the Planned Admissions Number will be reduced accordingly.

Over-subscription
If the number of applications for admission exceeds the number of places available, places will be allocated in following priority order:

a) Children in Local Authority Care or Children Previously in Local Authority Care

b) 20% of intake will be admitted with reference to ability or aptitude

c) Current Family Association – a brother or sister attending the school when the child starts.

d) All other children by distance from the school

Waiting Lists (from March 2027)
In the case of over-subscription, after all places have been offered following the criteria, a waiting list will be kept from March 2027 in case some students prove unable to take up the places offered. Eligible students will be placed on a waiting list in descending order, according to the over-subscription criteria.

Admission to the 6th Form
Students are able to join the School in Year 12 for Sixth Form studies. Their applications are expected to show progress from their current level of learning.

Entry Requirements
The student has successfully completed all their Level 2 qualifications and has attained the specific academic entry requirements for entry to the courses, which are published in the Sixth Form Centre prospectus. All students must apply for Level 3 courses which will result in a minimum of 15 hours study. For level 2 courses, students must apply for the equivalent of 5 GCSEs. Students must have shown a positive attitude in their chosen subjects and a respect for the school's aims, objectives and ethos as well as demonstrating a commitment to the expectations of the Sixth Form.

Course Duration
All Level 3 courses are two-year programmes of study. Level 2 courses are one year in length and conditional offers will reflect this. Where a one-year programme is selected, a further application will be required at the end of the first year.

Oversubscription
No more that the Published Admission Number for Year 11 (currently 390 students) are admitted to Year 12. No more that 50% of this number will be new admissions from other institutions.
Students that meet the entry requirements following their GCSE results will be offered a place on the relevant courses and in the event of oversubscription the criteria for admission for students will be:

a) Children in Local Authority Care or Children Previously in Local Authority Care
b) Current Homewood Students
c) Current Family Association – a brother or sister attending the school when the child starts.
d) All other external applicants by distance from the school.

In the event that a single course is oversubscribed, students will be selected according to the oversubscription criteria above and alternative courses will be offered where possible.

Admission late into Year 7 or into other year groups up to Year 11
For other applications for admission to the School such as:

- late applications for admission to Year 7
- applications for admission to years other than years 7 and 12.
- applications for admission to any year after the beginning of the school year

Places will be offered, if they are available, to applicants according to the criteria specified in paragraphs a), c) and d) above.

General
After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- When a parent has failed to respond to an offer within the time specified in the offer letter; or
- When a parent has failed to notify the school of important changes to the application information; or
- The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

The School will agree any changes to its admissions arrangements with the Secretary of State for Education. It will establish arrangements for appeals against non-admission which will include an independent element. Details of admissions and appeals arrangements will be published each year.
A map of the location of the school may be found on our web-site www.homewood-school.co.uk

Definitions
Looked After Children / Children in Local Authority Care or Previously in Local Authority Care
A child under the age of 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is subject of a care order under Part IV of the Act. This will now also include children who were In-Care but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order; as well as children who were in authority care outside of the UK prior to adoption.

Ability or Aptitude
All applicants will be invited to take part in an Assessment with the information gained from the assessment being used to select 60 students according to the scores achieved. In the event of a group of applicants having the same score at the 20% percentile the criteria for selection from that group will be according to criteria specified in paragraphs c) and d) above.

Only in exceptional circumstances will any applicant not able to take part in the assessment on the arranged date be offered an alternative date; those opting not to be assessed will be allocated places under the arrangements set out in paragraphs a), c) and d) above.

Sibling / Current Family Association
A brother or sister attending the school when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

If siblings from multiple births (twins, triplets etc) apply for a school place and the school would reach its Planned Admissions Number (PAN) after admitting one or more but before admitting all of the siblings, places will be offered to each of the siblings, even if doing so takes the school above its PAN.
The Pan will remain unchanged so that no other pupil will be admitted until a place becomes available within the PAN

Distance / Nearness of children's home to school
The school follows the Kent Admissions process who use the distance between the child's permanent home address (defined in KCC's annual admissions prospectus) and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When they apply the distance criterion for the school, these straight-line measurements are used to determine how close each applicant's address is to the school. Where applications are made from properties or abodes that are not registered to the NLPG, including new build properties, KCC may be required to use planning sites or other relevant co-ordinates. In exceptional circumstances where alternative co-ordinates are not available, measurements will be determined by a Senior Admissions Officer and confirmed by their Head of Service.
A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the school. In the unlikely event that two or more children live in the same block and in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

Pupil's home address
A pupil's home address is considered to be a residential property that is the child's only or main residence and not an address at which the child may sometimes stay or sleep due to domestic or special arrangements. The address must be the pupil's home address on the day the application form is completed and it must be EITHER owned by the child's parent, parents or guardian, OR leased to or rented by the child's parent, parents or guardian under a lease or written rental agreement. If the parents live separately but share responsibility for the child and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of weekdays.

Supplementary Information to Support your Application for a place at Homewood School & Sixth Form Centre in August 2027

Please complete the form in capital letters and return it direct to The Admissions Officer, Homewood School, Ashford Road, Tenterden, Kent, TN30 6LT before 31st October 2026

I have applied for a place at Homewood School & Sixth Form Centre in August 2027 for my daughter/son:

Your child's name	**M/F:**	**Legal name if different:**	**Your child's date of birth:**

Parent(s) Name(s)	
Current Address:	
Full Post Code:	
Home Telephone Number:	
Child's Primary School:	

PARENTAL DECLARATION

I hereby declare that the information given by me on the form is correct to the best of my knowledge and does not vary from the Secondary Common Application Form. I will inform the school immediately of any changes and understand such a change could affect the security of a place at Homewood School & Sixth Form Centre. I also understand that failure to inform the school of any changes in the information given above may mean our application will be treated as fraudulent.

Signed.....

Date.....